

# SNJB's SHRI H.H.J.B. POLYTECHNIC, CHANDWAD

## Institute Academic Calendar (Academic Year 2021-22)

### Odd Semester




Month								Day s	Date	Institute Level Activities	Department Event
<b>September 2021</b>											
W	S	M	T	W	T	F	S		30-June Onwards	Admission Process continues for FY & DSY	Department Meeting
				1	2	3	4		2-Sep	Student Mentoring and Grievances Meeting, Discipline Committee Meeting	Preparation of leaning material PPT/Video
	5	6	7	8	9	10	11		10-Sep	Display of Time table for 3 <sup>rd</sup> & 5 <sup>th</sup> Sem, Anti-Ragging Committee Meeting,	
01	12	13	14	15	16	17	18	04	15-Sep	3 <sup>rd</sup> and 5 <sup>th</sup> semester Commencement (On line Teaching)	Commencement of semester Online
									18-Sep		Online Engineers day Celebration
02	19	20	21	22	23	24	25	06	20-Sep	SC/ST Committee Meeting, Alumni Committee Meeting	Implant training review SY Technical Event
03	26	27	28	29	30			04	27-Sep	Sports Committee Meeting, Library Advisory Committee Meeting	
									29-Sep	Internal Complaint Committee Meeting, Entrepreneurship Committee Meeting	
									30-Sep	Institution-Industry Interaction Committee Meeting	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication (Department wise)	
<b>October 2021</b>											
W	S	M	T	W	T	F	S		01-Oct	Display of attendance & defaulters for Sep-21 +HOD Meeting, Incubation Centre Committee Meeting, CIICommittee Meeting	Department Meeting Displays of attendance & defaulters
03						1	2	01	1-Oct	FY & DSY Teaching Commencement	Commencement of semester Online for FY and DSY
04	3	4	5	6	7	8	9	06	2-Oct	Gandhi Jayanti	
05	10	11	12	13	14	15	16	05	4-17 Oct	Filling of Exam forms with normal fee (Odd Sem regular & back-log, Even Sem backlog students) *Except FY&DSY students	Question bank development for PAT 1
06	17	18	19	20	21	22	23	05	15-Oct	Dasara	
07	24	25	26	27	28	29	30	06	19-Oct	Id-Milad	
	31								19-21 Oct	Filling of Exam forms with late fee (of Rs 200 Odd Sem regular & backlog, Even Sem backlog students) *Except FY&DSY students'	
									23-25 Oct	Filling of Exam forms with penalty (of Rs1500 Odd Sem regular & backlog, Even Sem backlog students) *Except FY&DSY students'	Class test Question paper design and validation. Expert Lecture for TY
									27-29 Oct	Class Test -I for 3 <sup>rd</sup> & 5 <sup>th</sup> Sem	Class test Result analysis and prepare list of Slow/fast learner. Students Feedback-1
									28-Oct	Student Counseling Session By Counsellor	
									30-Oct	SY & TY Students Feedback-1 (As per D-14)	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication (Department wise)	

November 2021											
W	S	M	T	W	T	F	S				
								01 Nov	Display of attendance & defaulters for Oct-21+HOD Meeting	Department Meeting Displays of attendance & defaulters	
								04-07 Nov	Diwali Holidays		
08		1	2	3	4	5	6	16-28 Nov	Filling of Exam forms with normal fee (FY&DSY students')	Question bank development for PAT I	
09	7	8	9	10	11	12	13	06	19-Nov	Guru Nanak Jayanti	
10	14	15	16	17	18	19	20	05	22-Nov	Anti-Ragging Committee Meeting-II	Class test Question paper design and validation.
11	21	22	23	24	25	26	27	06	24-26 Nov	Class Test-I (FY & DSY)	Class test Result analysis and prepare list of Slow/fast learner. Students Feedback-I
	28	29	30					02	27-Nov	FY Students Feedback-I (As per D-14)	
									30-Nov	Filling of Exam forms with late fee of Rs 200 (FY&DSY students')	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication (Department wise)	Newsletter publication
December 2021											
W	S	M	T	W	T	F	S				
								01-Dec	Display of attendance & defaulters for Nov-21+ HOD Meeting	Department Meeting Displays of attendance & defaulters Industrial Visit SY	
								04-05 Dec	Filling of Exam forms with penalty of regular fee+ Rs1500(FY&DSY students')	Expert Lecture for TY Question bank development for PAT 2	
								8-10 Dec		Expert Lecture for TY	
								12-18 Dec		Expert Lecture for TY Expert Lecture for SY Industrial Visit TY	
12				1	2	3	4	04	19 - 21 Dec	Class test Question paper design and validation.	
13	5	6	7	8	9	10	11	06	22-24 Dec	Class Test-II (3 <sup>rd</sup> & 5 <sup>th</sup> Sem)	Class test Result analysis and prepare COPO Sheets
14	12	13	14	15	16	17	18	06	25-Dec	Christmas	
15	19	20	21	22	23	24	25	05	27-Dec	SY & TY Students Feedback-II (As per D-14)	
									28-Dec	SY & TY Course Exit Survey	Course Exit Survey
16	26	27	28	29	30	31		05	31-Dec	SY & TY Teaching Conclusion	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication (Department wise)	
January 2022											
W	S	M	T	W	T	F	S				
							1	01	01-Jan	Display of attendance & defaulters for Dec-21+ HOD Meeting for FY&DSY Students	Department Meeting Displays of attendance & defaulters
										FY&DSY Students Feedback-II (As per D-14)	Class test Question paper design and validation.
14 (14)	2	3	4	5	6	7	8	06	03-05-Jan	Class Test-II (FY & DSY)	Class test Result analysis and prepare COPO Sheets
									04-Jan	FY&DSY Course Exit Survey	FY & DSY Course Exit Survey
									08-Jan	FY & DSY Teaching Conclusion	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication (Department wise)	Newsletter publication

  
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**SNJB's SHRI H.H.J.B.POLYTECHNIC, CHANDWAD**  
**Department Academic Calendar (Academic Year 2021-22)**  
**Even Semester (14 February 2022- 03 June2022)**

Month								Days	Date	Institute Events	Department Events
<b>FEBRUARY 2022</b>											
W	S	M	T	W	T	F	S		01-Feb	HOD Meeting for Planning Of next Semester	
			1	2	3	4	5		10-14 Feb	Display of Time table 2 <sup>nd</sup> , 4 <sup>th</sup> & 6 <sup>th</sup> semester	Department Meeting.
	6	7	8	9	10	11	12		07-Feb	IAMC Meeting, ICIU Meeting	Course files Preparation. CO PO mapping and Gap Identification if any. Question bank development for PATI.
1	13	14	15	16	17	18	19		14-Feb	2 <sup>nd</sup> , 4 <sup>th</sup> & 6 <sup>th</sup> semester Commencement	Question bank development for PATI. Decide CO attainment target level as per CO PO sheet. Collect and Fill data of students for Student mentoring activity.
2	20	21	22	23	24	25	26	06	19-Feb	Shri Chhatrapati Shivaji Maharaj Jayanti	
3	27	28						01	21- Feb	Student Mentoring and Grievances Meeting, Discipline Committee Meeting	Micro project allotment to the students. Student mentoring Meeting of students. Personality Development SY
									22- Feb	SC/ST Committee Meeting, Alumni Committee Meeting	Display of attendance & defaulters
									23- Feb	Sports Committee Meeting, Library Advisory Committee Meeting	
									24-Feb	Internal Complaint Committee Meeting, Training & Placement Committee Meeting	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication	
<b>MARCH 2022</b>											
W	S	M	T	W	T	F	S		01-Mar	Maha ShivRatri	
3			1	2	3	4	5	04	02- Mar	Display of attendance & defaulters for Feb-22+ HOD Meeting	Plan for visit/Expert lecture/NPTEL video.
4	6	7	8	9	10	11	12	06	03-Mar	CII Committee Meeting, Incubation Centre Committee Meeting,	Parent Meeting Question bank development for PAT Conduct visit/Expert lecture/NPTEL video(One activity).
5	13	14	15	16	17	18	19	06	22- Mar	Rang Panchami	Monthly attendance report. Practice test 1 MCQ 20 marks using Google form.
6	20	21	22	23	24	25	26	05	29 Mar-15Apr	Filling of Exam forms with normal fee begins	Initiate process for Slow/fast learner. Student mentoring Meeting of students. Review of micro project work.

7	27	28	29	30	31			04	Weekend	NBA Review meeting	Class test Question paper design and validation. Display of attendance & defaulters
									Month End	Monthly newsletter publication	
<b>APRIL 2022</b>											
W	S	M	T	W	T	F	S		01-Apr	Display of attendance & defaulters for Mar 22 + HOD Meeting	
7						1	2	01	02-Apr	Gudi Padwa	
8	3	4	5	6	7	8	9	06	4 Apr-6 Apr	Class Test-1	Class test Result analysis and prepare list of Slow/fast learner. Students Feedback-1
9	10	11	12	13	14	15	16	04	09-Apr	Students Feedback-1 (As per D-14)	Monthly attendance report . Meeting of Slow/fast learner and activity allotment.
10	17	18	19	20	21	22	23	06	14 Apr	Dr. Baba Saheb Ambedkar Jayanti, Shri Mahavir Jayanti	Conduct visit/Expert lecture/NPTEL video (One Activity) for content beyond syllabus.
11	24	25	26	27	28	29	30	05	15- Apr	Good Friday, Filling of Exam forms with normal fee ends	Student mentoring Meeting. Progress review of Slow/fast learner and improvement documentation. Display of attendance & defaulters
									17-20 Apr	Filling of Exam forms with late fee	
									22Apr-24Apr	Filling of Exam forms with late+ Penalty fee	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication	
<b>MAY 2022</b>											
W	S	M	T	W	T	F	S		01-May	Maharashtra Diwas	
12	1	2	3	4	5	6	7	06	02-May	Display of attendance & defaulters for Apr-22 + HOD Meeting	Practice test 2 MCQ 20 marks using Google form.
13	8	9	10	11	12	13	14	06	03-May	Akshaya Tritiya & Ramzan-Id	Extra lectures/ Revision lectures for important/difficult topics. Monthly attendance report.
14	15	16	17	14	19	20	21	05	16- May	Buddha Purnima	Class test Question paper design and validation. Submission of Micro projects.
15	22	23	24	25	26	27	28	06	25- 27 May	Class Test-2	Class Test 2 Result analysis . Fill COPO mapping Calculation Excel sheet.
16	29	30	31					02	28	Students Feedback-2 (As per D-14)	Submission of Term work and prepare formats for examination. Conduct Course Exit survey. Display of attendance & defaulters Semester wise newsletter
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication	
<b>JUNE 2022</b>											
W	S	M	T	W	T	F	S		01-Jun	Term End-Course Exit	

										Survey	
16				1	2	3	4	3	03-Jun	Teaching Conclusion	
	5	6	7	8	9	10	11		—	MSBTE Practical Exams	
	12	13	14	15	16	17	18			MSBTE Theory Exams	
	19	20	21	22	23	24	25		.....	Industrial Training after completing 4 <sup>th</sup> Sem Exams	
	26	27	28	29	30				15-Jun	HOD Meeting for Planning Of next Semester	
									Weekend	NBA Review meeting	
									Month End	Monthly newsletter publication	

  
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